

Season Ticket Loan Policy & Agreement

Season ticket loans are available for the sole purpose of purchasing an annual season ticket for use in travel to and from work. The season ticket will cover relevant public transport costs but not any other costs of travel, for example it will not cover any fees associated with car use including parking. Use of the loan for any other purpose could lead to disciplinary action. Loans are made in the form of a salary advance.

Alteryx UK Ltd. will pay the advance cost of the season ticket, on the understanding that you will repay the total cost to Alteryx UK Ltd. over the next year. The Company will deduct payments from your salary for the next 12 months until the total cost of the loan is repaid. This will be deducted directly from your salary each month. If you leave the Company for any reason before the loan is repaid, then the outstanding amount will be deducted from your final salary.

ELIGIBILITY

Alteryx UK Ltd. associates are eligible to apply for an annual interest free season ticket loan if their contract of employment is for a period which exceeds the expiry date of the ticket (i.e. a minimum of 12 months) and their net monthly pay is enough to cover the deduction of the loan.

APPLICATION PROCESS

When applying for a season ticket loan you will need to provide, either:

1. A URL link to the web page showing the cost of your season ticket, or
2. A saved screen print of the web page with the ticket cost
3. If you no longer have either of the above then we can accept an alternative proof of purchase such as a bank or credit card statement showing the purchase of the ticket.

Traveling From: _____ Traveling To: _____
Loan Term (months/max of 12 months): _____ Total Loan Amount : _____
Employee/Payee Name: _____ Home Address: _____
Bank Name: _____
Account Number: _____
Routing Number: _____
SWIFT Code/Bank ID: _____

Acceptance of Terms and Conditions

I further confirm my acceptance and agreement to comply with the terms outlined above. In accepting a company funded season ticket loan, I hereby agree to repay the amount loaned to me by Alteryx UK Ltd. In the event of my leaving the Company's employment for any reason before the loan is repaid, then the outstanding amount may be deducted from my final salary.

Signature: _____

Print Name: _____

Date: _____